

Agenda

PARKS AND RECREATION BOARD

Remote regular meeting

7 p.m. January 18, 2022

Virtual meeting via YouTube Live

[Town of Hillsborough YouTube channel](#)



Due to current public health concerns, this meeting will be conducted remotely using Zoom. Public comment instructions are available below the agenda.

1. Call to order and confirmation of quorum

2. Agenda changes and approval

3. Minutes review and approval

Minutes from regular meeting on September 21, 2021

4. Action items

- A. Approve meeting schedule for 2022

5. Discussion items

- A. Comprehensive Sustainability Plan presentation by VHB (consultant) and discussion of connectivity updates
- B. Update from subcommittee and continued discussion of options for adding skate spots in town

6. Parks and recreation-related reports

- A. Board of Commissioners: Robb English
- B. Planning Board: Vacant
- C. Intergovernmental Parks Work Group: Staff

7. Park steward reports

- A. Gold Park: Cole Kenworthy
- B. Cates Creek Park: Andrew Landstrom
- C. Murray Street Park: Staff
- D. Kings Highway Park: Robb English
- E. Hillsborough Heights Park: Cole Kenworthy
- F. Riverwalk: Jesse Mowles-Aring
- G. Turnip Patch Park: Staff

8. Staff updates

To include recent repairs at Turnip Patch Park, Calvin Street Greenway, Cates Creek Park, and Murray Street Park and FY23 budget update.

9. Adjournment

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.

Public Comment Instructions

For agenda items and items not on the agenda

Public Comment — Written

Members of the public may provide written public comment by submitting it via the Parks and Recreation Board [contact form](#) by noon the day of the meeting.

When submitting the comment, include the following:

- Date of the meeting
- Agenda item you wish to comment on (Example: 5.C)
- Your name, address, email and phone number

Public Comment — Verbal

Members of the public can indicate they wish to speak during the meeting by contacting the Parks and Recreation Board's staff support at 919-296-9481 or through the board [contact form](#) by noon the day of the meeting.

When submitting the request to speak, include the following:

- Date of the meeting
- Agenda item you wish to speak on (Example: 5.C)
- Your name, address, email and phone number (The phone number must be the number you plan to call in from if participating by phone.)

Prior to the meeting, speakers will be emailed a Zoom participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using a phone for comments must use the provided PIN/password number.

The public speaker's audio and video will be muted until the board gets to the respective agenda item. Individuals who have pre-registered will then be brought into the public portion of the meeting one at a time.

For concerns prior to the meeting related to speaking, contact staff support at 919-296-9481.

Minutes

PARKS AND RECREATION BOARD

Remote regular meeting

7 p.m. Sept. 21, 2021

Virtual meeting via YouTube Live

[Town of Hillsborough YouTube channel](#)



Present: Chair Jesse Mowles-Aring, Vice Chair Lisa Frazier, Carl Cuthbertson, Commissioner Robb English (ex officio), Chelsea Gailey, Cole Kenworthy, Andrew Landstrom and Richard von Furstenberg

Absent: Breanna McCormley and James Pattison

Staff: Public Space and Sustainability Manager Stephanie Trueblood

1. Call to order and confirmation of quorum

Chair Jesse Mowles-Aring called the meeting to order at 7 p.m. Public Space and Sustainability Manager Stephanie Trueblood called the roll and confirmed the presence of a quorum.

2. Agenda changes and approval

Motion: Member Coke Kenworthy moved to approve as presented. Member Andrew Landstrom seconded.

Trueblood called the roll for voting.

Vote: 7-0. Ayes: Members Carl Cuthbertson, Lisa Frazier, Chelsea Gailey, Kenworthy, Landstrom, Mowles-Aring and Richard von Furstenberg. Nays: None.

3. Minutes review and approval

Minutes from regular meeting on Aug. 17, 2021

Trueblood noted the time on the minutes needed to be corrected to 7 p.m.

Motion: Kenworthy moved approval of the Aug. 17, 2021, minutes with the time correction. Frazier seconded.

Trueblood called the roll for voting.

Vote: 7-0. Ayes: Cuthbertson, Frazier, Gailey, Kenworthy, Landstrom, Mowles-Aring and von Furstenberg. Nays: None.

4. Discussion items

A. Review of 2016 skate park ranking exercise

Trueblood reviewed there are discussions about skate parks in the minutes from the 1990s and the request has continued to surface. She reviewed a 2014 petition requesting the town build a skate park. The town's

biennial Community Survey consistently generates responses that there aren't many things for teenagers to do in town.

B. Options for adding skate "spots" in town

Guest Victoria Roy suggested thinking about building skate spots where future parks will be built and within close proximity to other activities like baseball fields. She wondered if the future train station location might be a good place.

Trueblood said the town owns about 20 acres at the train station site. The train station will be built in five or so years. It is cost prohibitive to buy land for a skate park, so the board should look at land the town already owns.

Mowles-Aring asked if there's an estimate of how much residents could help raise to build a skatepark. Trueblood said it is always appreciated when residents raise money for a town project. Right now she wants to focus on where a skate park or skate spot could be built.

Frazier wondered if adding a skate spot to a small park would push out younger kids from using the park.

Mowles-Aring said Exchange Club Park is still his favorite potential because it is accessible to downtown.

Trueblood said Exchange Club Park is no longer a possible location because it floods, HYAA has a long lease on the fields and there isn't enough parking. She added that Cates Creek Park will be accessible to Waterstone, Collins Ridge, Beckett's Ride and Cornwallis Hills once bike/ped connections are built. There's potential to incorporate skate elements in the train station site, which would be connected eventually to Exchange Club Lane and the Riverwalk greenway. She added that there also is a need for a skate park in the northern and northwestern part of town.

Trueblood added that a design build would cost at least \$200,000 for concrete. She thinks a feasible size for Hillsborough is 5,000 to 7,000 square feet, which is smaller than Durham and not intended to attract people from other towns.

Trueblood suggested the board form a subcommittee to rank sites. Residents can serve on the subcommittee. She encouraged the subcommittee to look for examples of parks with pictures and research design/build companies. She also suggested asking Member Jason Pattison to join the subcommittee and to get feedback from high school students.

5. Parks and recreation-related reports

A. Board of Commissioners

English recent decisions and discussions on the board. Board of Commissioners meeting summaries are available in the News section of the town website, www.hillsboroughnc.gov.

B. Planning Board

Frazier reported some text amendments were sent to public hearing.

C. Intergovernmental Parks Work Group

Trueblood said the group will meet in October.

6. Park steward reports

Board members reported on the conditions of the parks for which they serve as stewards. Trueblood noted any small repairs that needed attention and gave brief reports on small repairs that had been made since the previous meeting.

7. Staff updates

Trueblood said:

- “A Gathering of Women” has been installed in Turnip Patch Park.
- A new bike rack was installed at Cates Creek Park.
- Murray Street Park’s staircase underwent repairs after a truck damaged it.
- Hillsborough Heights Park has a new little library that needs book donations.
- Bellevue Branch Bridge is being constructed. The trail is owned by Bellevue Mill and comments about the trail maintenance should be directed to Bellevue Mill.
- There will be some Comprehensive Sustainability Plan discussion at future meetings of this board.
- Sept. 27 Board of Commissioners Work Session will include a presentation from Trueblood on connectivity and transportation.

8. Adjournment

Motion: Kenworthy moved to adjourn at 8:29 p.m. Landstrom seconded.

Trueblood called the roll for voting.

Vote: 7-0. Ayes: Cuthbertson, Frazier, Gailey, Kenworthy, Landstrom, Mowles-Aring and von Furstenberg. Nays: None.

Respectfully submitted,



Stephanie Trueblood
Public Space and Sustainability Manager
Staff support to the Parks and Recreation Board

Approved: Nov. 16, 2021

Meeting Schedule: 2022

PARKS AND RECREATION BOARD

Meetings start at 7 p.m. in the Board Meeting Room of the Town Hall Annex, 105 E. Corbin St., unless otherwise noted.

Times, dates and locations are subject to change.

Due to public health concerns related to COVID-19, the board may conduct remote meetings utilizing Zoom. The public will be able to view and listen to the meeting via live streaming video on the [town's YouTube channel](#).



Regular meetings

Regular meetings typically occur the third Tuesday of the month. The following list includes dates of the regularly scheduled Parks and Recreation Board meeting for 2022.

Jan. 18
Feb. 15
March 15
April 19
May 17
June 21
July 19
Aug. 16
Sept. 20
Oct. 18
Nov. 15
Dec. 20 -No Meeting



HILLSBOROUGH
COMPREHENSIVE
SUSTAINABILITY PLAN

Transportation Connectivity

Town of Hillsborough Parks & Recreation Board Meeting
November 16, 2021





Agenda

- Progress to Date
- Community Outreach & Survey Results
- Existing Efforts
- Town Priorities
- Chapter Sections
- Policy & Design Guidance
- Discussion
- Next Steps



Your Comprehensive Sustainability Plan

- Guide Town growth
- Identify resources needed
- Implementation recommendations and strategies
- Performance measures

This Plan will guide future development, budget decisions, and strategy



Chapters



Built Environment



Natural Systems



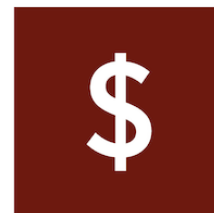
Social and Cultural
Resources



Climate and Energy



Infrastructure



Economy, Tourism,
and Jobs



Public Services



Preparedness



Actions, Strategies, & Implementation

Category	Priority Action	Type of Action	Estimated Costs		Implementation Timeframe**	Responsible Department		Strategy Co-Benefits
			Capital or Other Upfront Costs	O&M or Other Ongoing Costs		Lead City Dept.	Select Partners	

BUILT ENVIRONMENT

	Mandate, incentivize, or fund the Policy creation of affordable housing through a unified affordable housing strategy	Policy	\$\$	\$	ON-GOING	Neighborhood Affairs (Supporting: Planning & Development Services)	<ul style="list-style-type: none"> The New Deal for St. Pete One Community Housing Authority 	 
	Analyze and develop appropriate strategies for new development adjacent to low-and moderate-income (LMI) neighborhoods	Planning & Analysis	\$\$	\$	SHORT 0-3 YEARS	Planning and Development Services	<ul style="list-style-type: none"> South St. Petersburg CRA 	
	Support temporary, creative neighborhood uses for vacant lots	Policy	\$	\$	SHORT 0-3 YEARS	Planning and Development Services (Supporting: Parks & Recreation, Sanitation)	<ul style="list-style-type: none"> St. Pete Arts Alliance Sustainable Urban Agriculture Coalition (SUAC) OPEN - SEEDS 	 

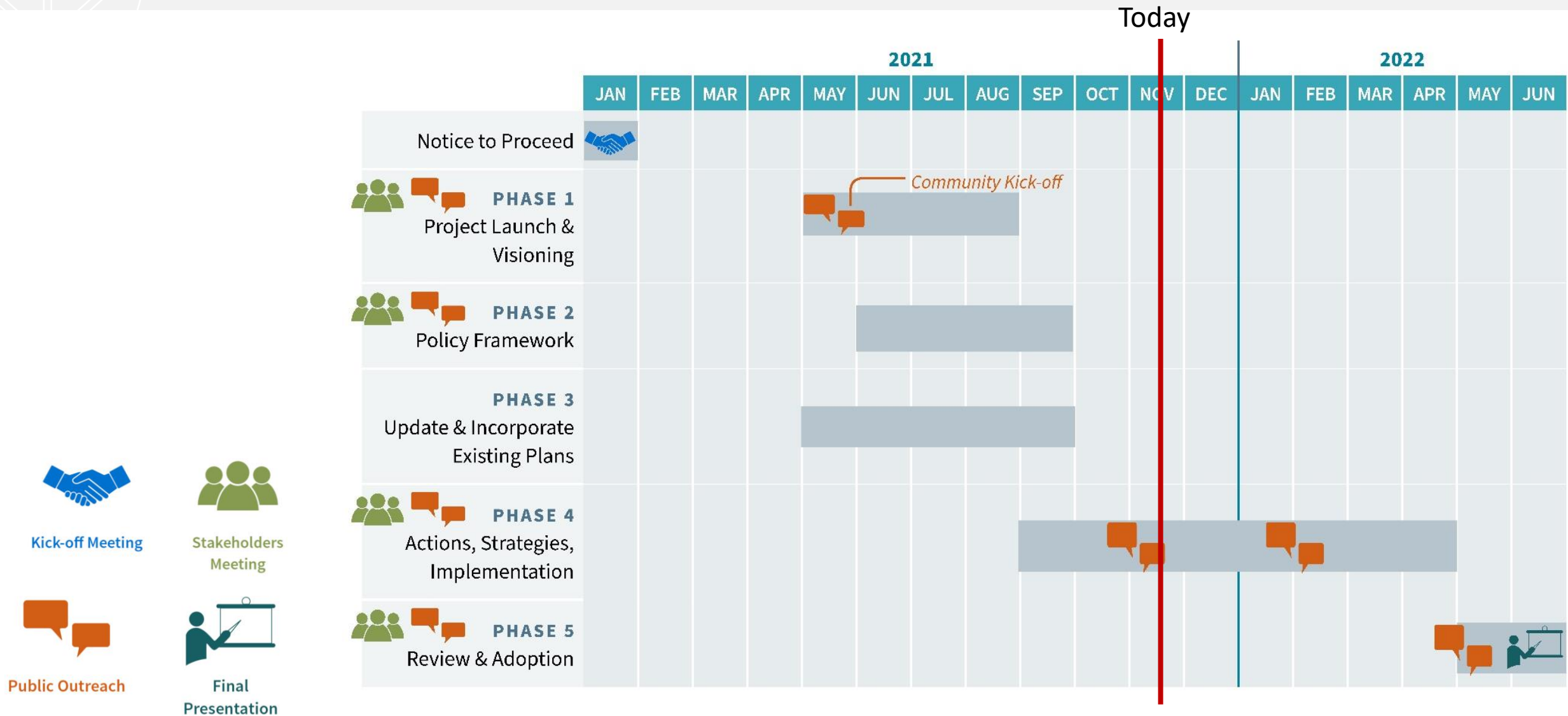
Category	Priority Action	Type of Action	Estimated Costs		Implementation Timeframe**	Responsible Department		Strategy Co-Benefits
			Capital or Other Upfront Costs	O&M or Other Ongoing Costs		Lead City Dept.	Select Partners	

CLIMATE & ENERGY

	Implement deep energy retrofits and retro-commissioning of City facilities	Infrastructure & Equipment	\$\$\$\$\$	\$\$\$	SHORT 0-3 YEARS	Engineering and Capital Improvements (Supporting: OSR)	<ul style="list-style-type: none"> USF Clean Energy Research Center Duke Energy 	 
	Implement a private sector building challenge	Collaboration	\$\$	\$	SHORT 0-3 YEARS	Sustainability & Resiliency (Supporting: Eco-Dev, CDA)	<ul style="list-style-type: none"> St. Petersburg Chamber of Commerce 	 
	Influence an inclusive, accessible, and transparent utility planning process	Planning & Analysis	\$	\$	SHORT 0-3 YEARS	Sustainability & Resiliency (Supporting: Mayor, Public Works)	<ul style="list-style-type: none"> Duke Energy Southern Alliance for Clean Energy FL League of Cities FL Counties 	  
	Scale up solar co-op	Policy	\$\$\$	\$\$	MEDIUM 4-6 YEARS	Sustainability & Resiliency	<ul style="list-style-type: none"> Solar United Neighbor of Florida Solar Energy Loan Fund (SELF) Duke Energy 	  



Progress to Date





Survey Outreach

- Online Survey: May 24, 2021- August 16, 2021
- Town news release and social media posts
- Direct outreach to a multitude of community organizations
- Town website updates

Other events:

- Mayor's radio interview on WCHL
- PORCH Hillsborough neighborhood events
- News of Orange County article
- Distribution of survey postcards
- Survey flyer bill inset

Join the town's **green** initiative.
Take the survey.



HILLSBOROUGH
**COMPREHENSIVE
SUSTAINABILITY PLAN**

Comprehensive Sustainability Plan

Welcome to the Town of Hillsborough Comprehensive Sustainability Plan project page.

The town is developing a comprehensive sustainability plan to advance its sustainability and resiliency goals, including its clean energy pledge.

The plan will guide future development and the transition to 100% clean energy, balancing environmental stewardship, resiliency and racial justice with smart growth that will allow for a thriving economy and a great quality of life for the residents of Hillsborough.

Visit each drop-down section below to learn more about the plan and ways to get involved.



^ Ways to stay involved

The project team will primarily use this website, town news releases and the town's community newsletter to let members of the community know about ways they can provide input and participate in the planning process. [Subscribe](#) to stay informed as the process advances.

Other tools also will be advertised here to engage stakeholders, residents, visitors and other regional and state partners.

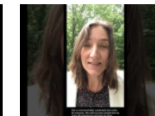
Related videos



Comprehensive
Sustainability Plan



Plan Integral de
Sostenibilidad



Message from Mayor
Jenn Weaver



La Alcaldesa Jenn
Weaver



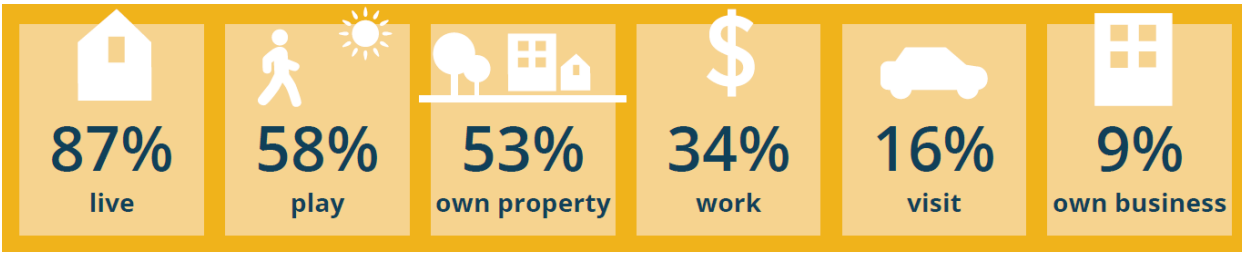
Survey Response

636 respondents
(approximately 9% of population)

Many thanks to:
Community members, Town Board, and Town staff

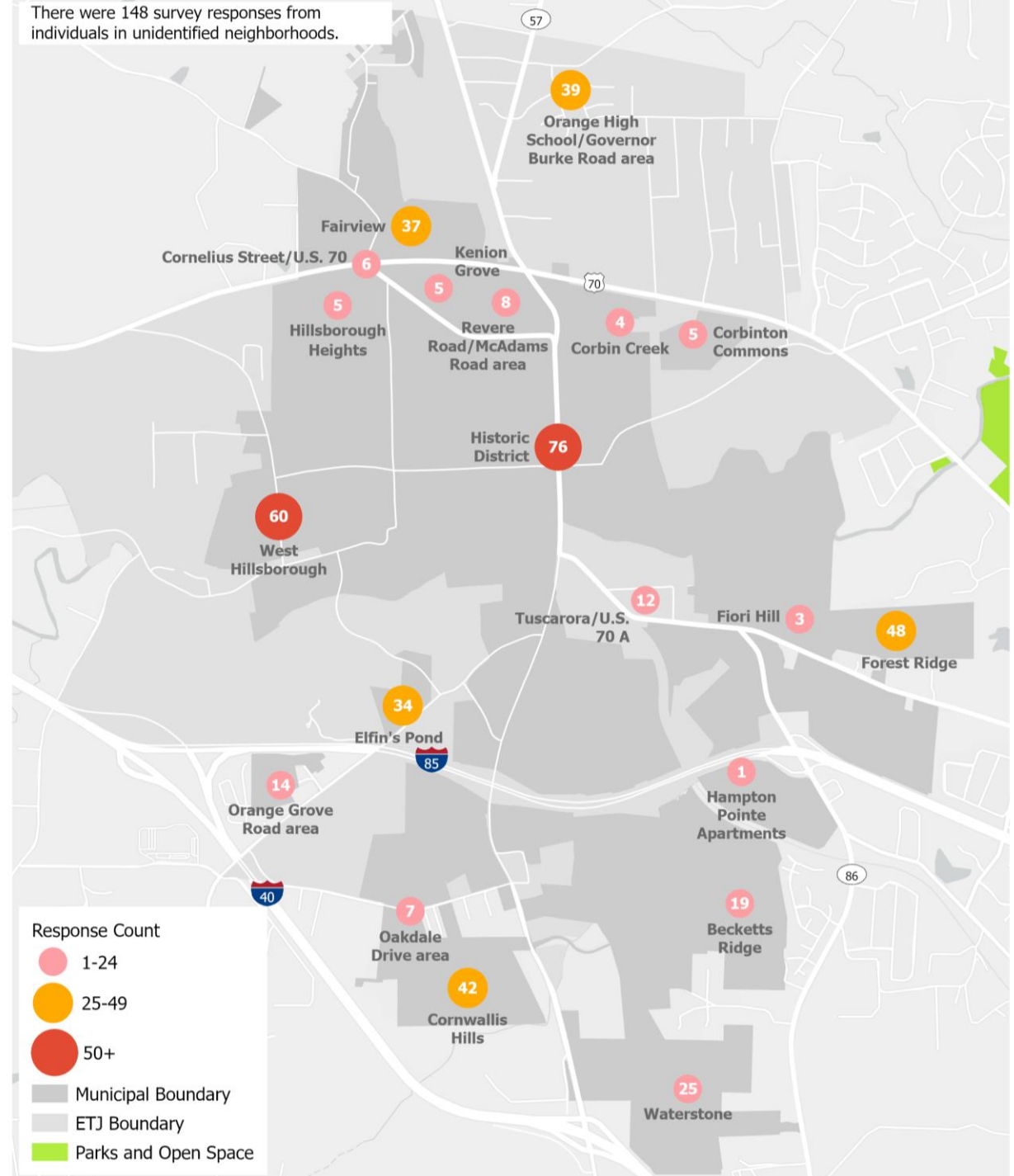


Survey Results



Neighborhoods

- 1. Historic District
- 2. West Hillsborough
- 3. Forest Ridge
- 4. Cornwallis Hills
- 5. Orange High School area
- 6. Fairview

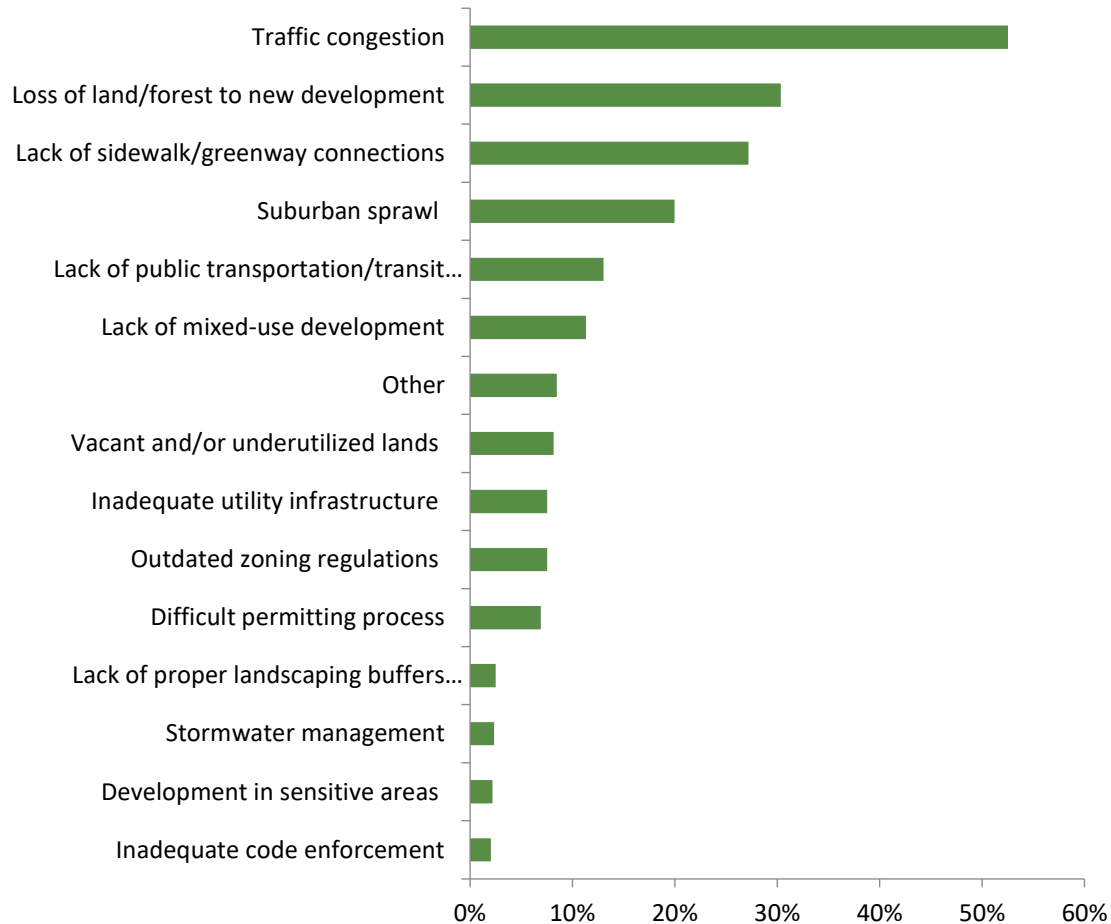


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What are Hillsborough's greatest challenges?

Development Challenges



1 in 2 respondents
said the biggest
challenge for
Hillsborough is
affordability





Development Preferences



Future Development

40% of respondents prefer to see “urban” development in the commercial & mixed-use areas.



Single Family Homes
Accessory Dwellings
Townhouses

HOUSING



Grocery Store
Small Retail
Restaurants/Bars/Breweries

COMMERCIAL DEVELOPMENT



Future Development

Top 3 Characteristics:

- Protection and conservation of open space
- Energy efficiency
- Increased landscaping and tree canopy

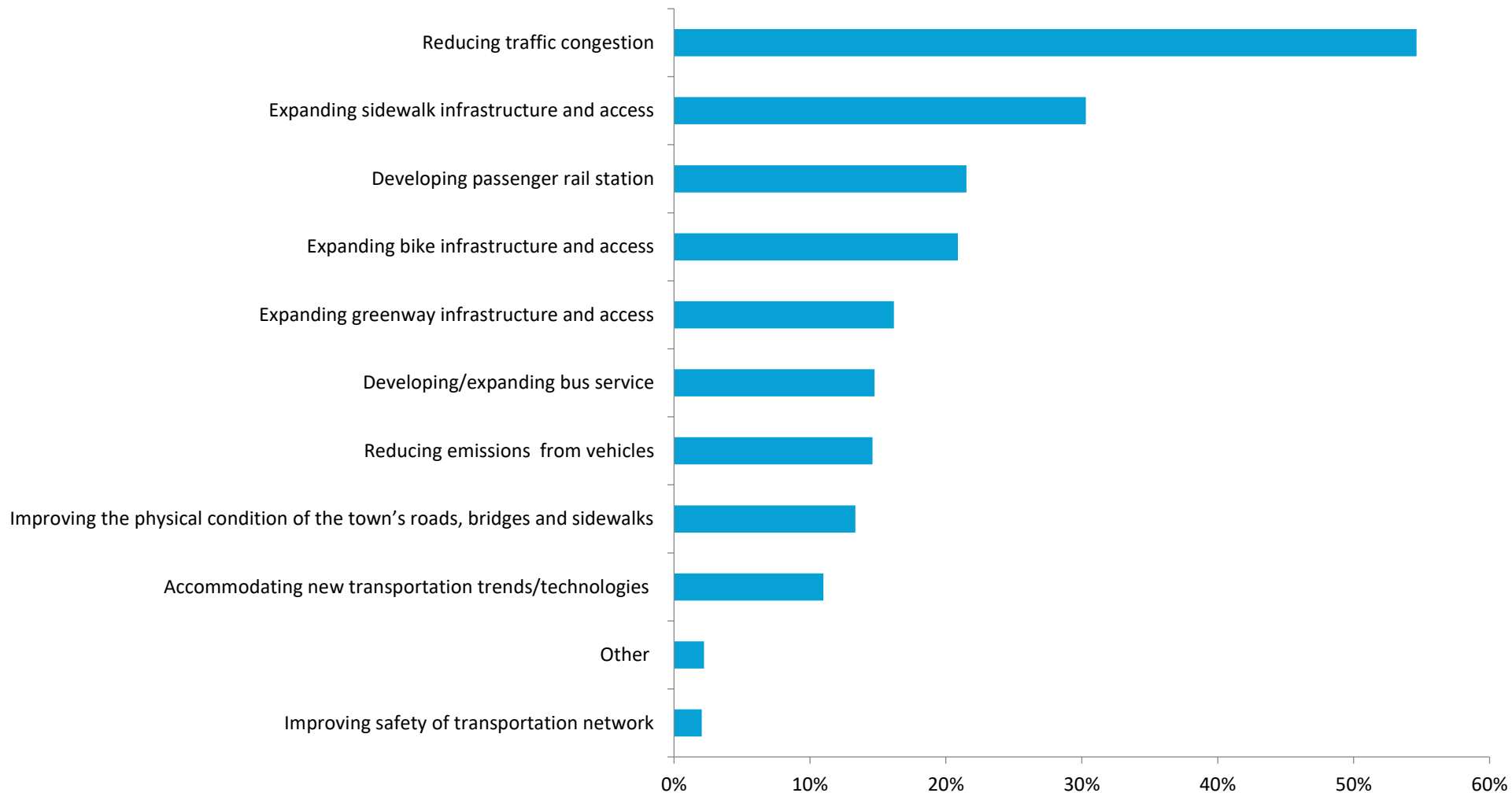




Town Needs

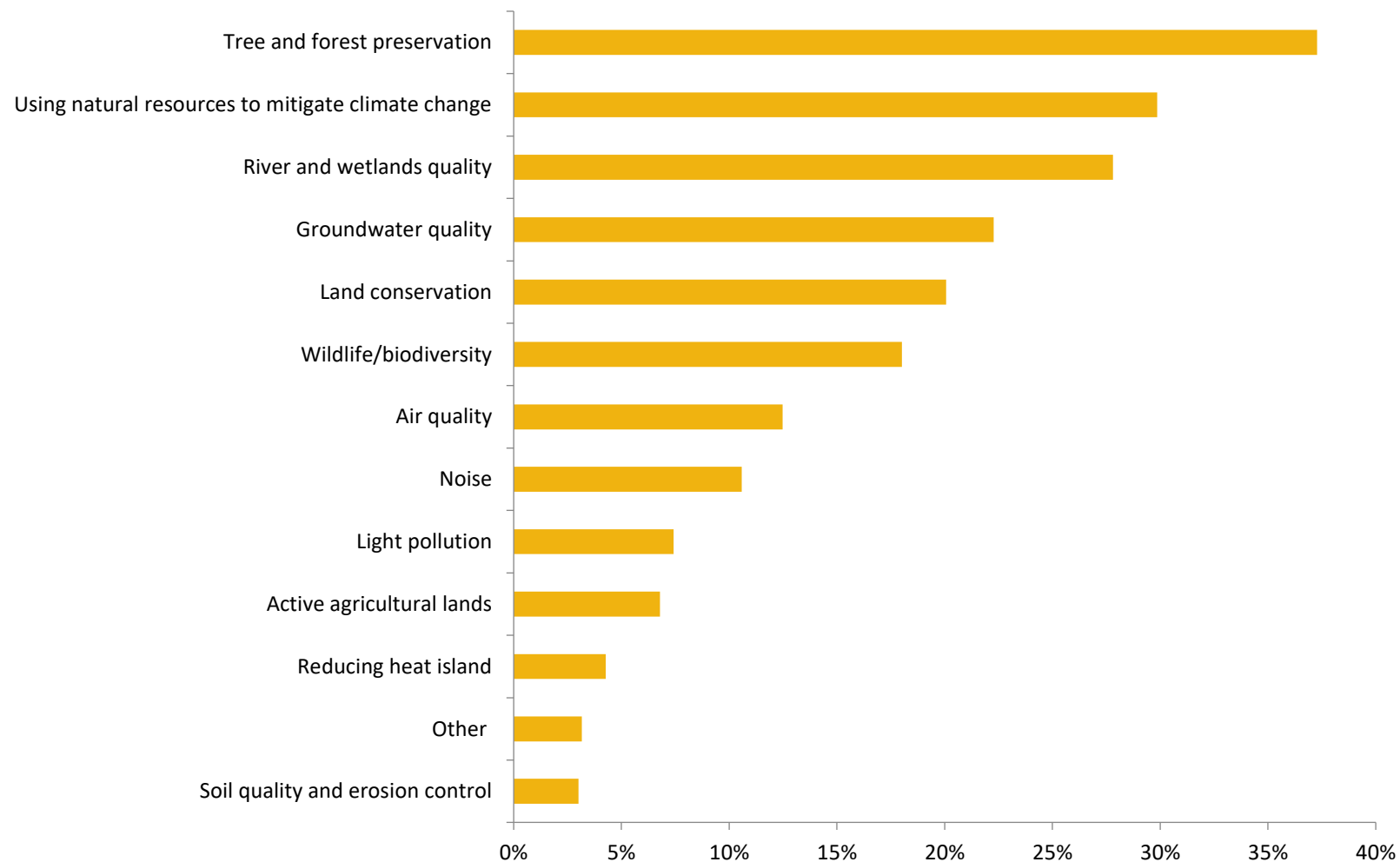


Transportation



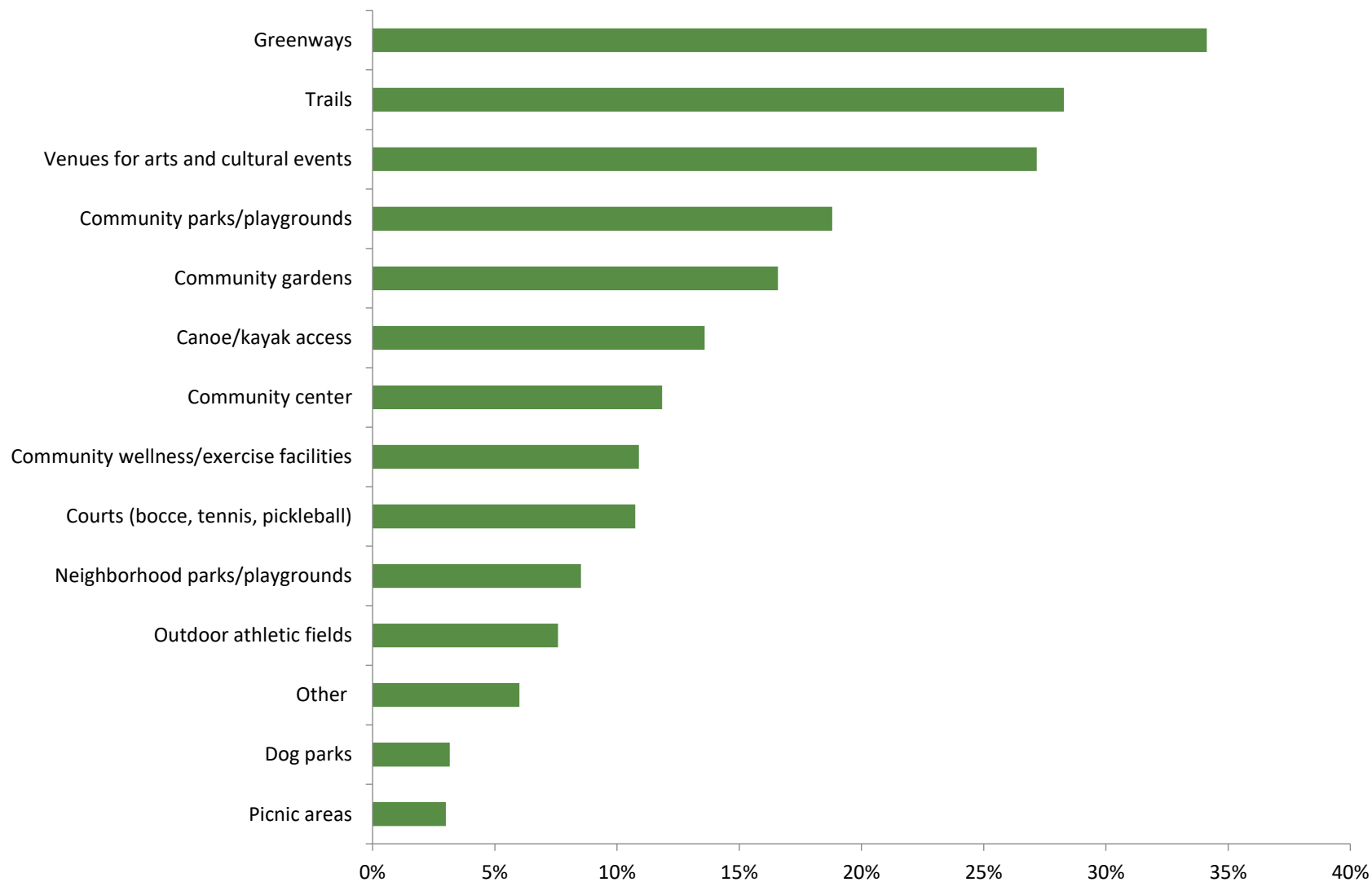


Natural Resources



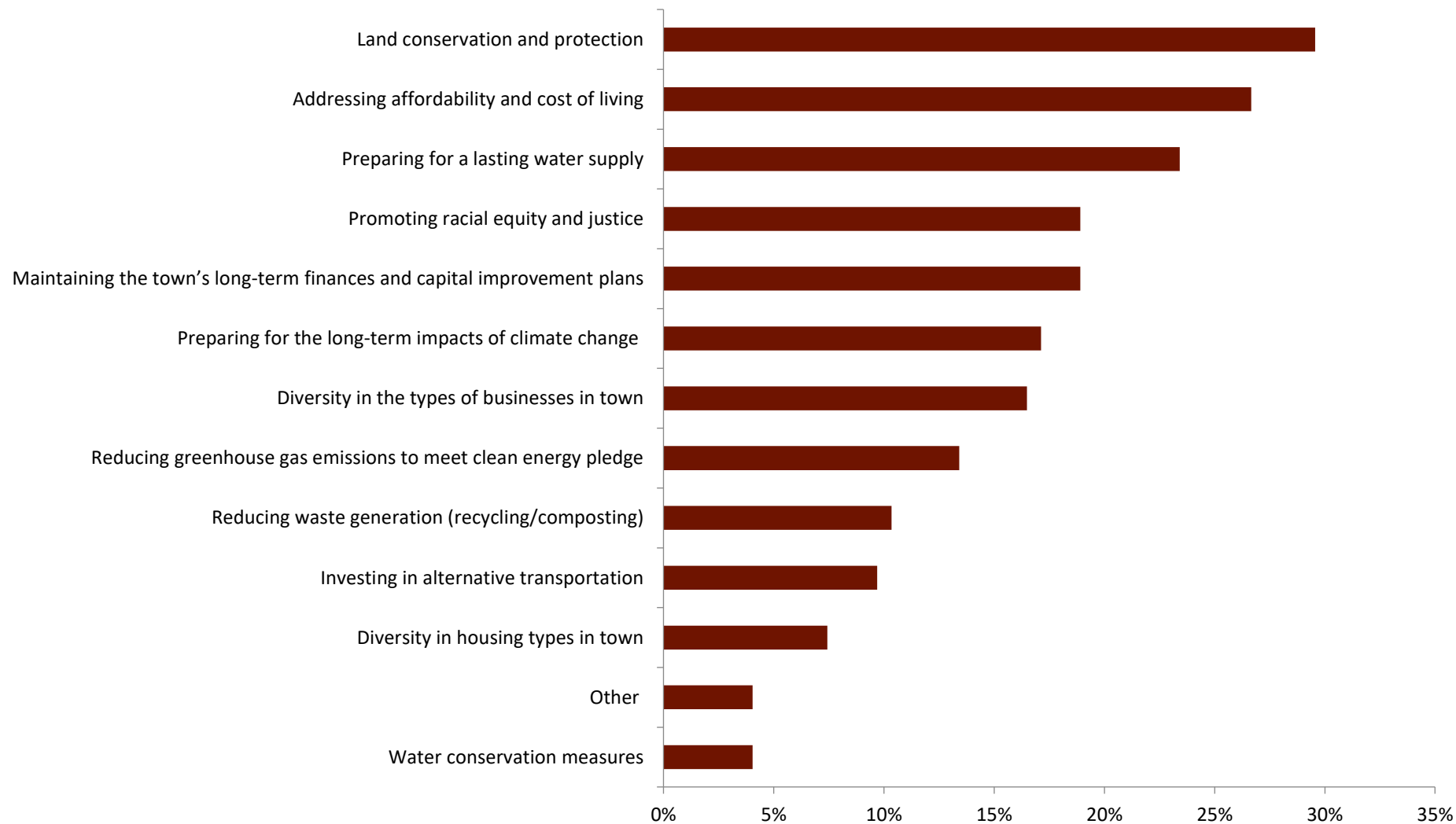


Recreation Investment





Sustainability Issues



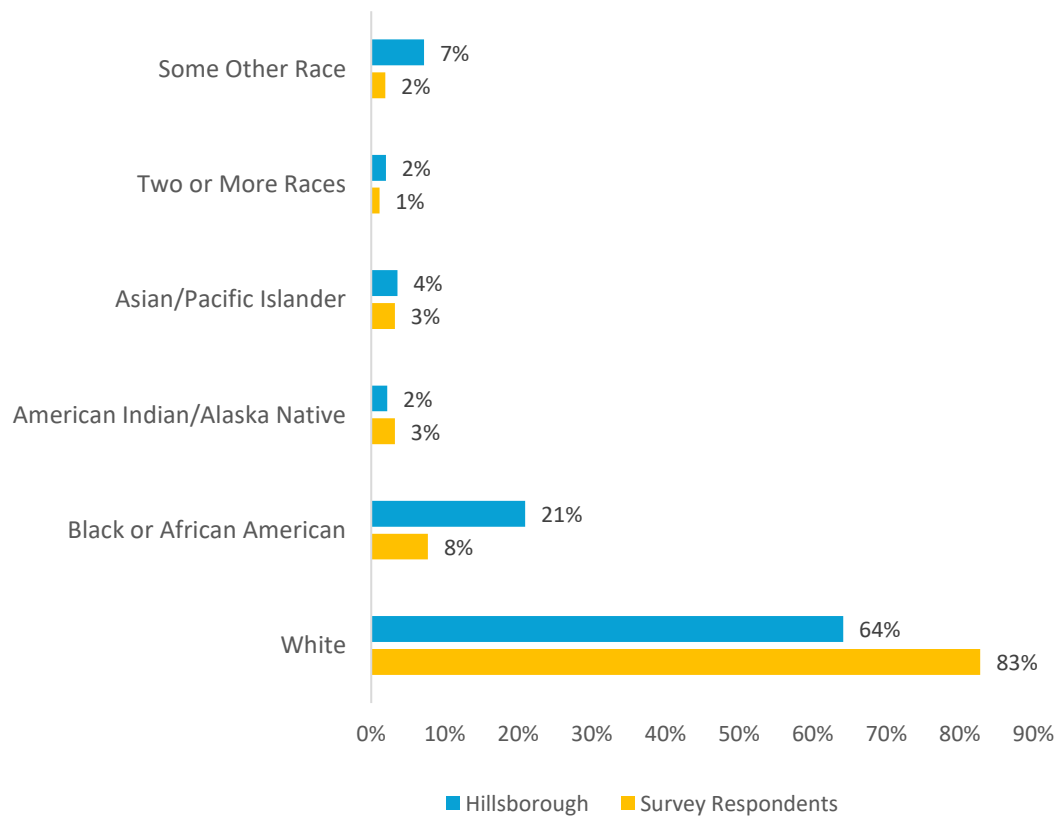


Demographics

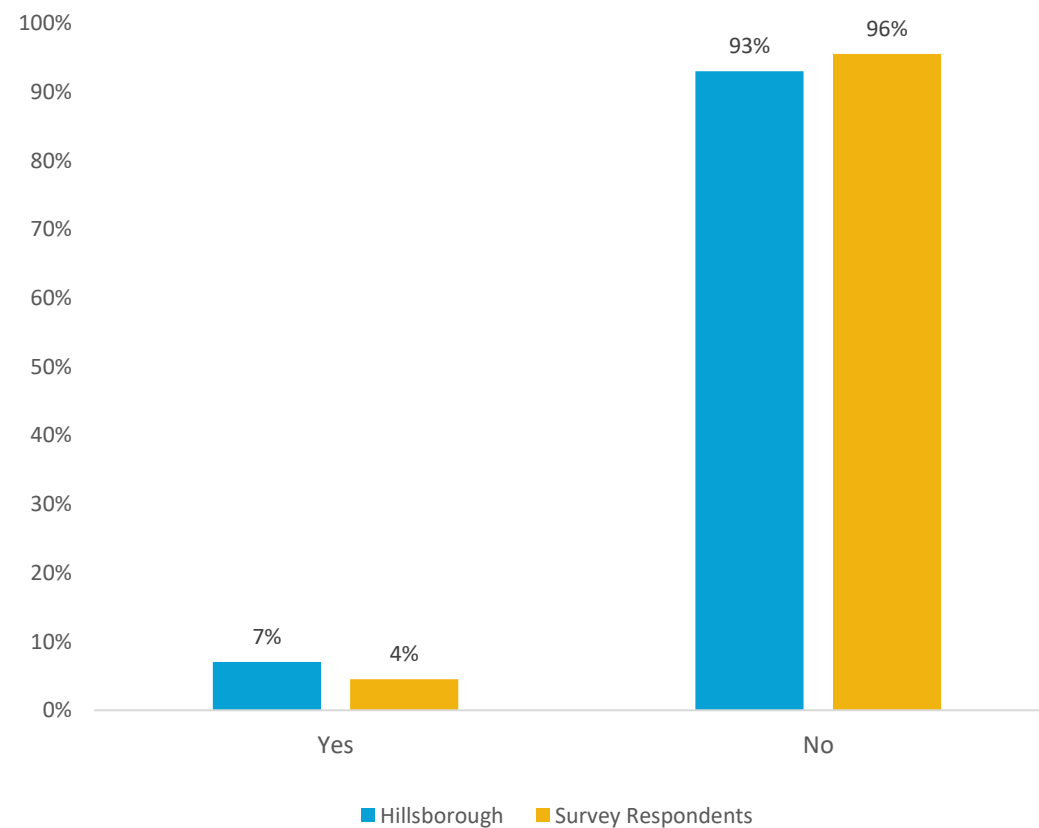


Race and Ethnicity

How do you identify racially?

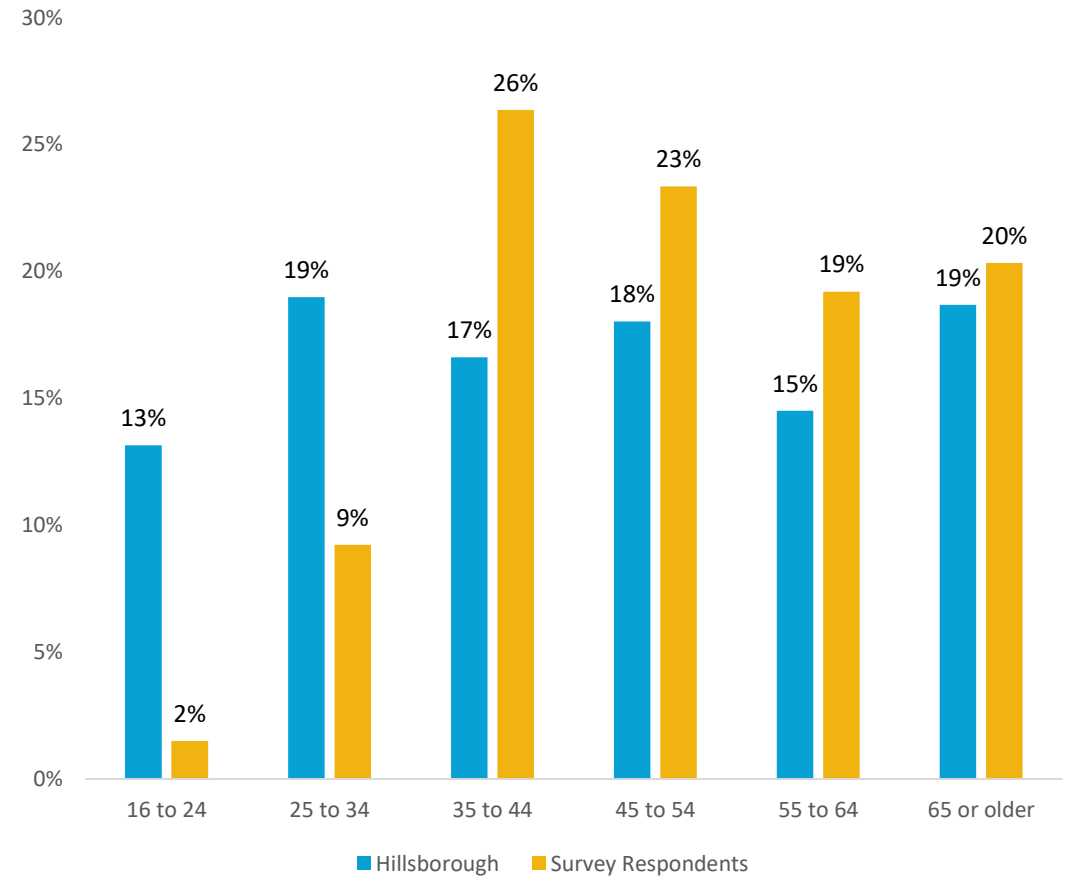
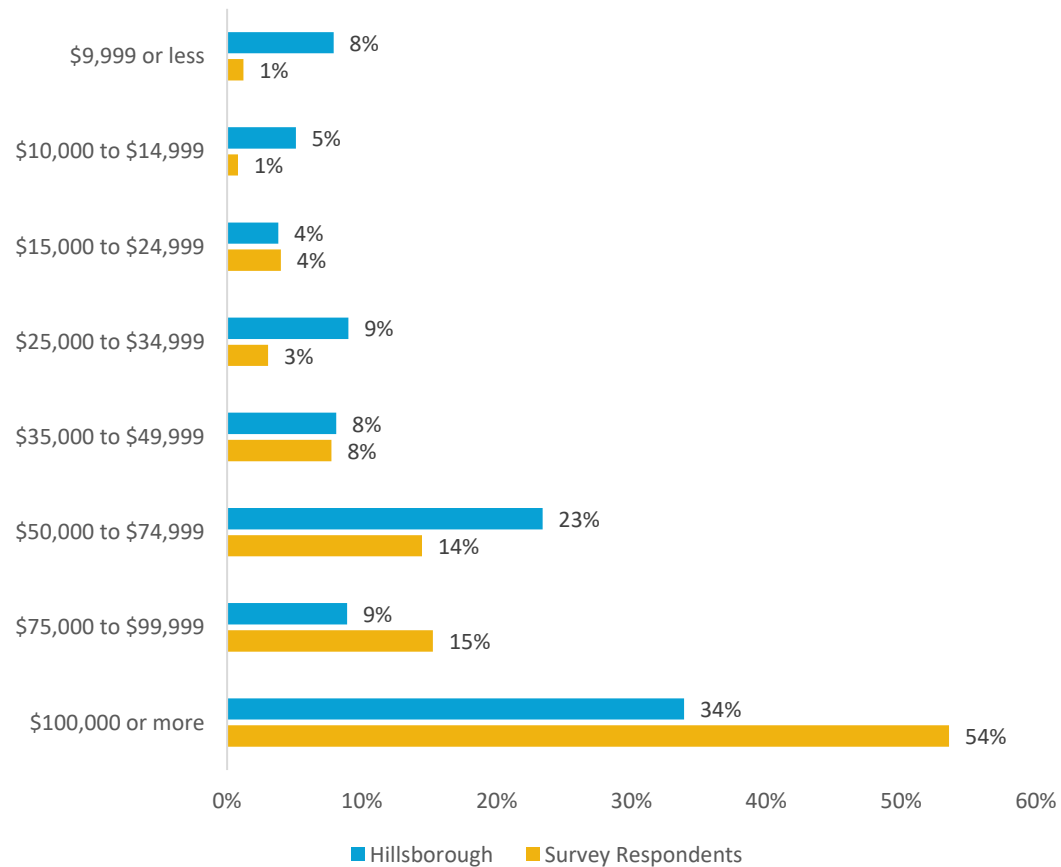


Do you identify as Latino/Latina/Latinx/Hispanic?





Income and Age



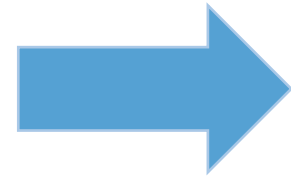


Town Connectivity



Existing Efforts

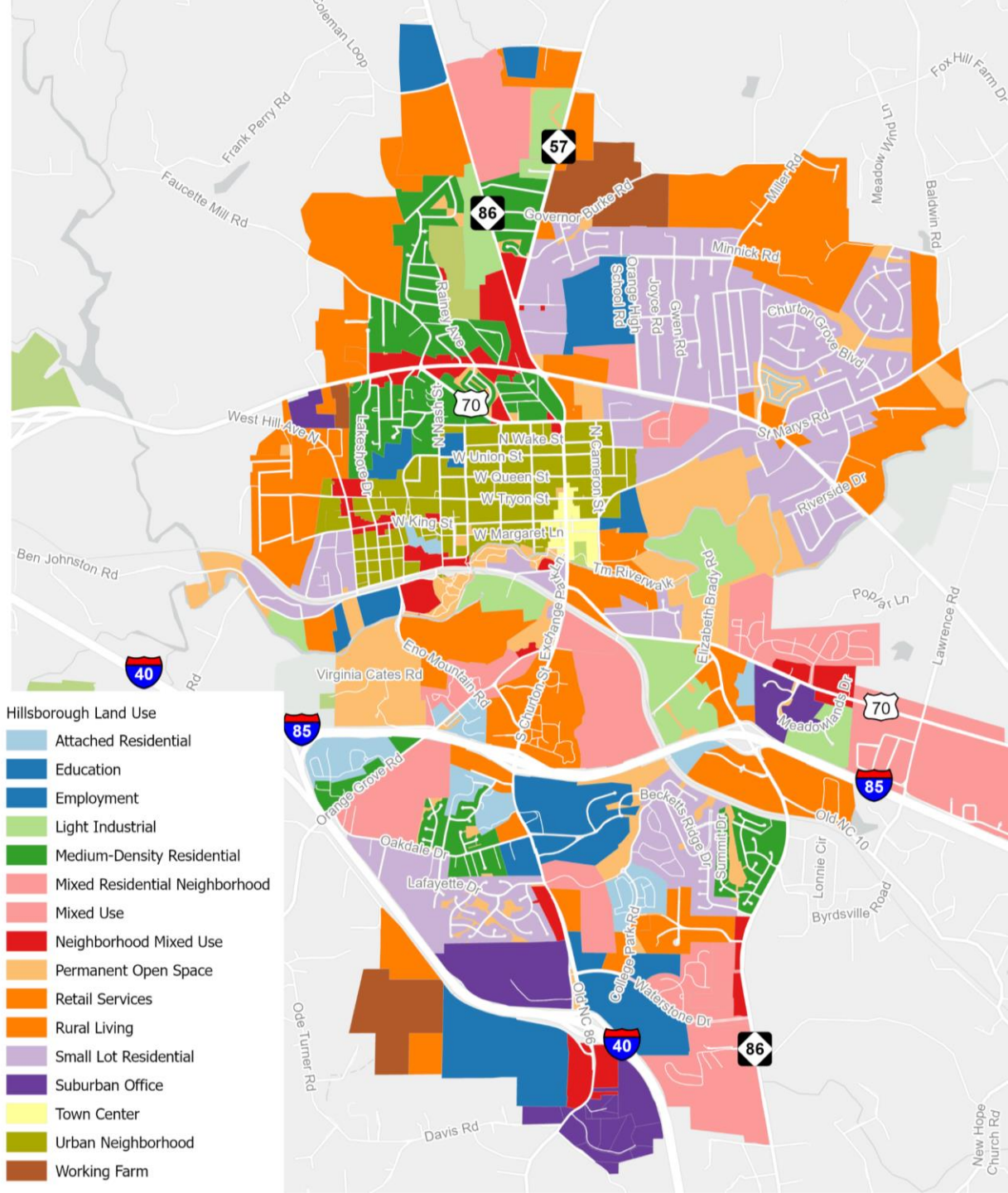
- Community Connectivity Plan, updated 2017
- Parks & Recreation Master Plan, updated 2014
- County plans
- NC 86 Connector Study, 2021

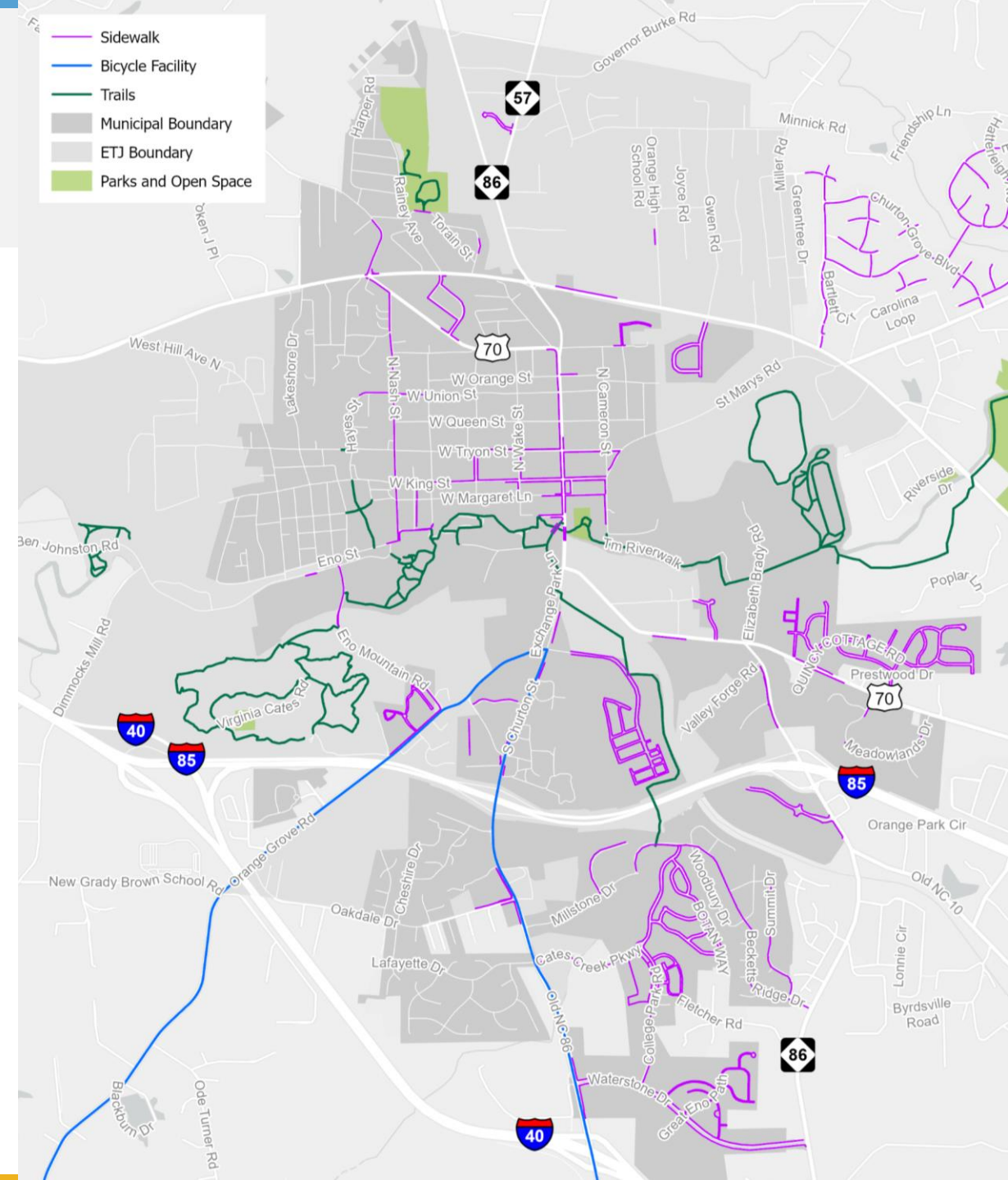


**Town
Priorities**



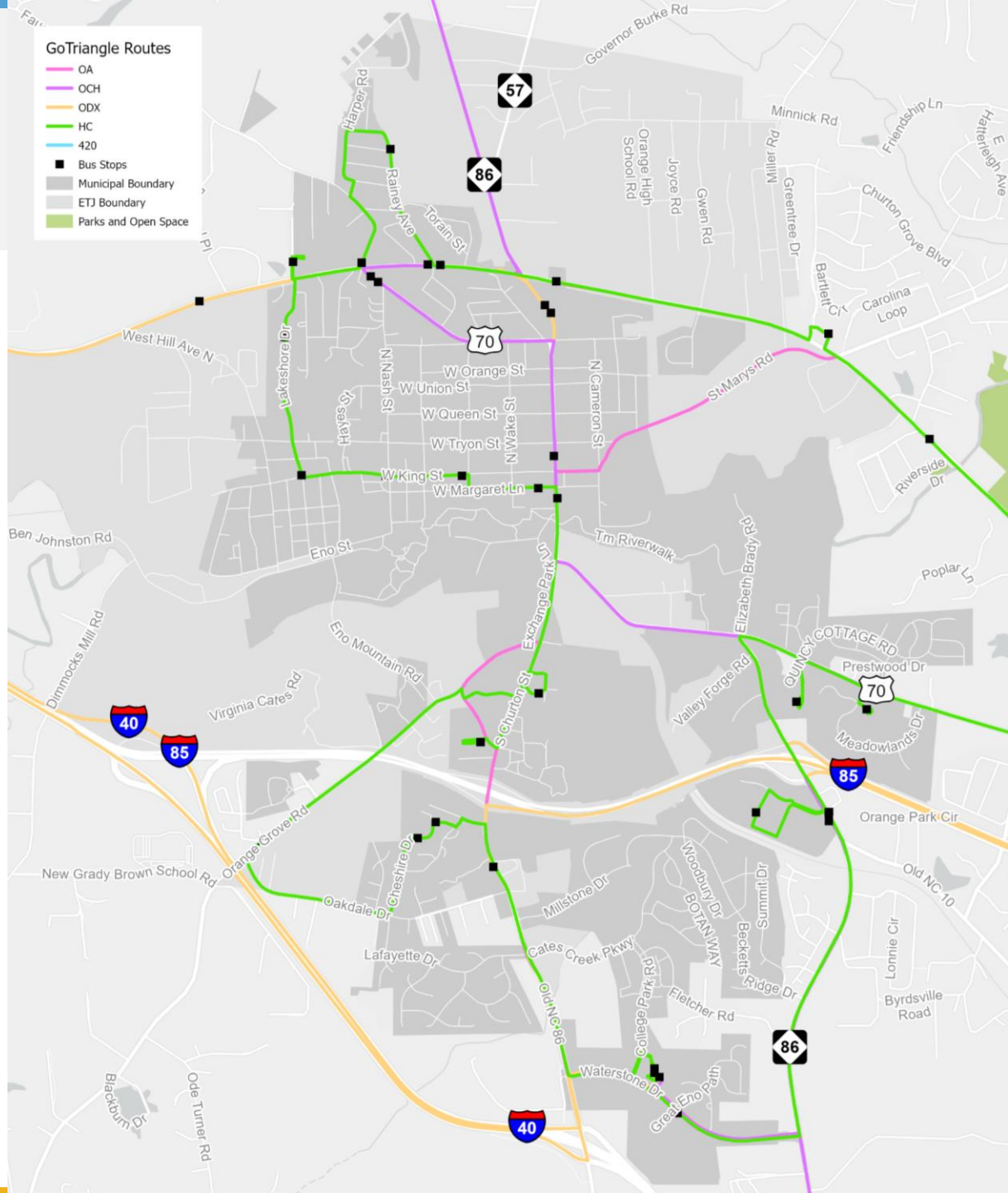
Town Land Use







Public Transportation





STIP Projects

STIP Line Projects

CONGESTION MITIGATION

HIGHWAY

STIP Point Projects

BRIDGE

HIGHWAY

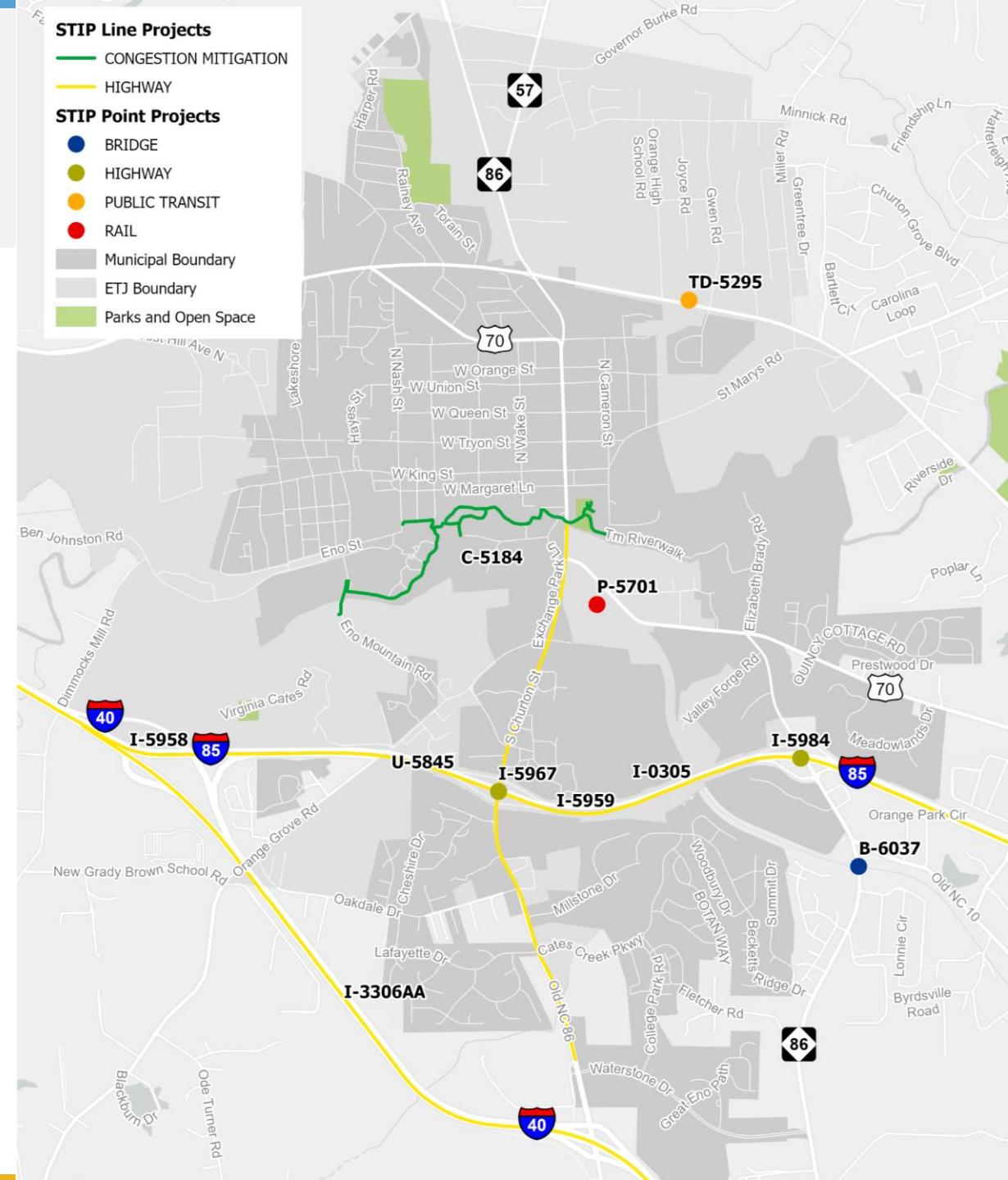
PUBLIC TRANSIT

RAIL

Municipal Boundary

ETJ Boundary

Parks and Open Space





Town Priorities

- NC 86 Connector Project – submit for SPOT scoring
- Feasibility Studies
 - Greenway Feasibility Study (Train Station to Cates Creek Park, with pedestrian bridge over I-85) (FY23)
 - Churton Street Widening Feasibility Study, including Hwy 86/Lafayette intersection (FY23/24)
- Roadway and bike/pedestrian priority projects:
 - Roundabouts on Orange Grove Road at Eno Mountain and Mayo
 - Greenway design from downtown to train station

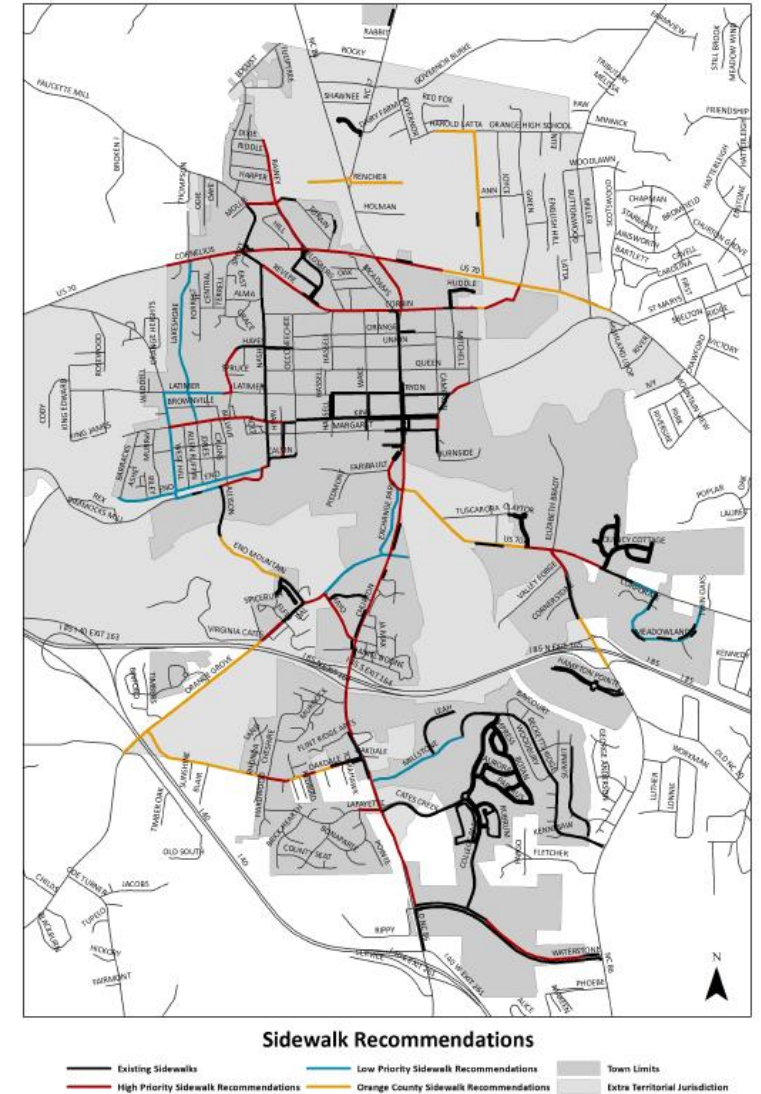


Chapter Sections



- Transportation Networks
- Transportation Patterns & Mode Choice
- Barriers to Connectivity
- Traffic Congestion & Delay
- Transportation Safety
- Parking

Actions, Strategies, & Implementation





Complete Streets – Role of Policy

- Sets goals and vision
- Establishes performance measures
- Defines project for decisions



Convene stakeholders and decision-makers early in the process



Identify the design user and community impacts



Determine relative demand for bicycling and walking

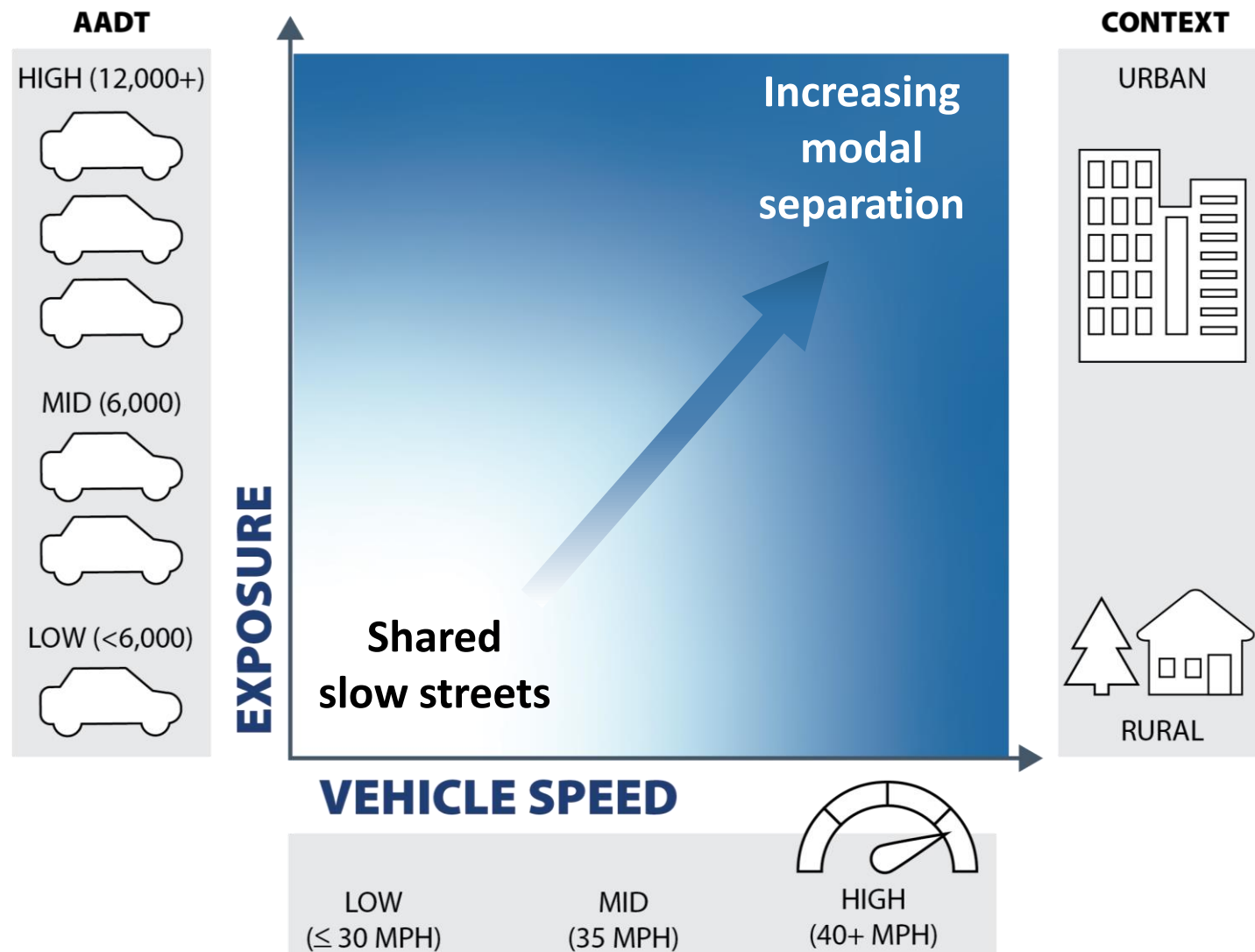


Select appropriate pedestrian pathway and bikeway networks



Complete Streets - Design Guidelines

- Context-based
- Facility selection criteria
- Design flexibility





Complete Streets – Project Review

Considerations:

- Should by-right development projects, local CIP projects and NCDOT TIP projects go through staff review only, or also include advisory board review?
- Do you have or need engineering review?
- What are the project or design exceptions?
 - Environmental or community impacts
 - Preferred alternative
 - Payment-in-lieu options



Complete Streets – Implementation

Typical Strategies:

- Develop and adopt a Complete Streets policy
- Create street design guidelines or other context-based project guidelines
- **Incorporate into network plans**
- Create and follow a project development and review process
- Document decisions



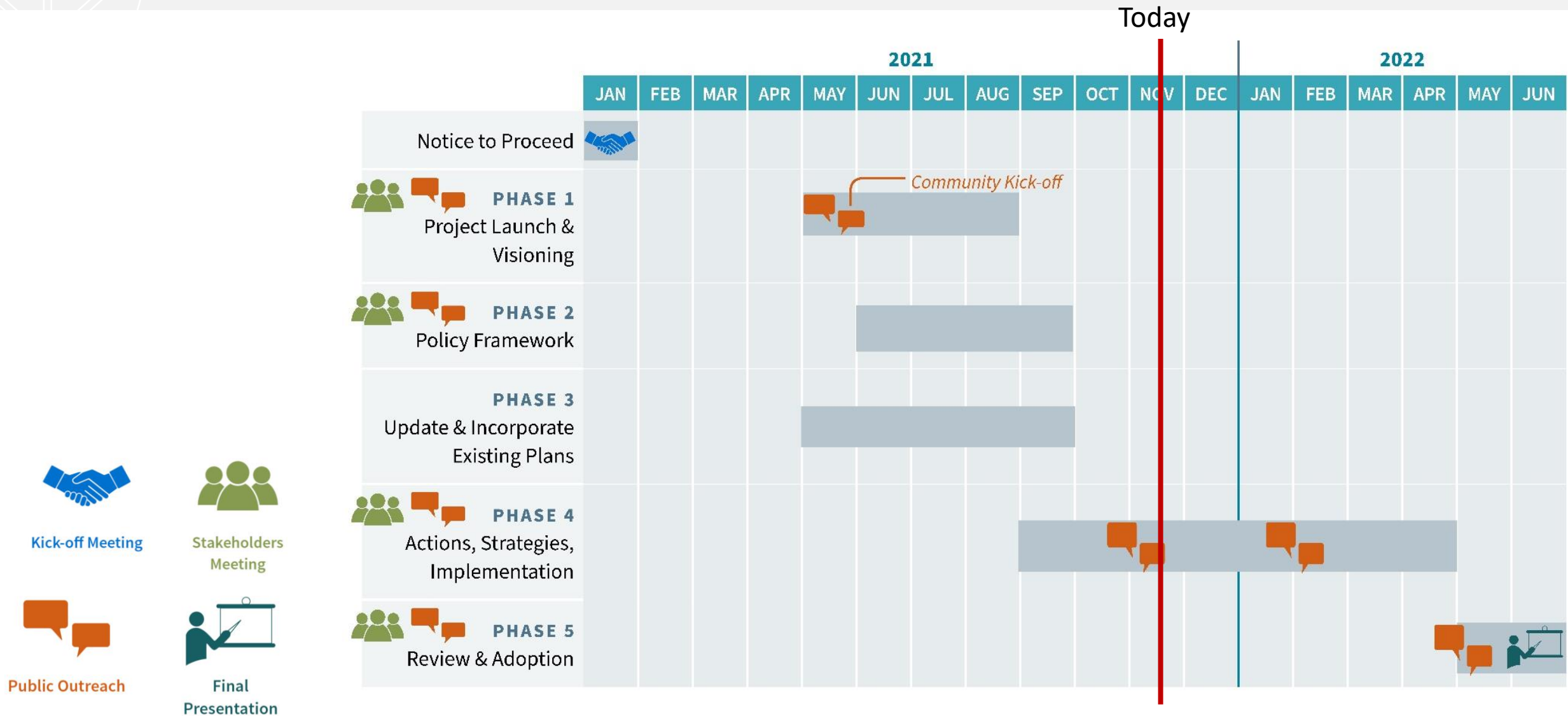
Discussion

- Efforts to Date
- Existing Conditions
- Priorities
- Chapter Sections
- Challenges
- Opportunities





Next Steps





Questions

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